

# IMPORTANT SFBF/VEBA FUND INFORMATION

If you have expenses that incurred on dates of service from **January 1, 2020 thru December 31, 2020**, you have until **Monday, March 1, 2021**. This means postmarked by **3/1/2021** or in the office by 5 PM on 3/1/2021.

## FAQ

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### *What happens if I do not submit a claim on time?*

It will be denied and you will not receive reimbursement.

### *What type of claims do I need to turn in?*

If you receive an explanation of benefits from our office, you do not need to turn that claim in. These automatically are uploaded to your member information. Other types of claims that you would **need to submit would be vision, prescription, dependent care, mileage, eligible over-the-counter items, tuition, etc.** (Please reference SFBF Summary Plan Description Booklet for eligible expenses). **Any claim that does not go through TEWF insurance and you DO NOT receive an explanation of benefits FROM OUR OFFICE, it is your responsibility to submit by March 1<sup>st</sup> to be considered for reimbursement.**

### *What if I do not want to get reimbursed for the claims yet, do I still need to submit them by the deadline?*

Yes. You can request on the SFBF/VEBA Claim form **DO NOT PAY OUT AT THIS TIME FOR THE ATTACHED**. You must state it clearly on the SFBF/VEBA claim form and we will then place those claims on HOLD until you request reimbursement for them at a later date.

### *What does incur mean?*

This is when services are rendered NOT when you pay your bill or the date of a statement you receive from your provider. The deadline is based on the date of service or when services were rendered, NOT when you paid your bill.

### *What happens to claims already on file with the funds office? Do I still get reimbursed for these claims if I request them, even if they have an old date of service?*

Yes, if the claim is on file already, it is available to you when you request it. Nothing will happen to any claims on file already with the Funds Office no matter what the date of service is.

### *What is the exact wording to this rule on the claim submittal deadline?*

On page 8 of the SFBF/VEBA Summary Plan Description it reads:

**You have until 60 days after the end of the calendar year to file for expenses incurred during that calendar year. In other words, you have until the end of February to file for reimbursement for medical expenses incurred during the previous calendar year.**

### *Can I get a check for my reimbursement from the SFBF/VEBA Fund?*

Reimbursements are by **direct deposit only**.

**If you are a traveler:** the reimbursements from this Fund are by direct deposit only. Please fill out an ACH/Direct Deposit Enrollment Form. All Funds remain with this local and cannot be transferred to any other local. You must fill out an **SFBF/VEBA Claim Form** for all requests for reimbursement.

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